



Home » Quick Compare of Microsoft 365 Services

Service & Repair

Business Solutions

Services Rates

Website Services

POS Solutions

Quick Compare of Microsoft 365 Services

Microsoft's Product	Microsoft 365 Personal	Microsoft 365 Family	Exchange Online (Plan 1)	Exchange Online (Plan 2)	Microsoft 365 Apps	Microsoft 365 Apps for enterprise
Quick Description	Recommended for 1 Person - Home Use	Recommended for 2-6 people - Home Use	Secure and reliable business-class email with a 50 GB mailbox per user.	Includes all the features of Exchange Online (Plan 1), plus unlimited storage, hosted voicemail, and data loss prevention.	Includes all the features of Exchange Online (Plan 1), plus fully installed Office apps, 1 TB file storage and sharing, video conferencing, and more.	The enterprise edition of the Office apps plus cloud-based file storage and sharing. Business email not included.
Purchase Type	Annual subscription					
Exchange Online			Plan 1 (50 GB)	Plan 2 (100 GB)		
A license covers 5 phones, 5 tablets, and 5 PCs or Macs per user	1 User Only	included			included	included
Outlook	included	included			included	included
Word	included	included			included	included
Excel	included	included			included	included
PowerPoint	included	included			included	included
Publisher (PC only)	included	included			included	included
Access (PC only)	included	included			included	included
Teams						
Exchange						
OneDrive	1 TB	1 TB			1 TB	1 TB
SharePoint						

Microsoft's Names	Microsoft 365 Business Basic	Microsoft 365 Business Standard	Microsoft 365 Business Premium	Office 365 E1	Office 365 E3	Office 365 E5
Quick Description	Web and mobile versions of Word, Excel, and PowerPoint included.	Best for businesses that need full remote work and collaboration tools including Microsoft Teams, secure cloud storage, business email, and premium Office applications across devices.	Best for businesses that require secure, remote work solutions with everything included in Business Standard, plus advanced cyberthreat protection and device management.	Business services such as email, file storage and sharing, Office for the web, meetings and IM, and more. Office apps not included.	All the features included in Microsoft 365 Apps for enterprise and Office 365 E1 plus security and compliance.	All the features of Office 365 E3 plus advanced security, analytics, and voice capabilities.
Purchase Type	Annual subscription					
Exchange Online	Plan 1 (50 GB)	Plan 1 (50 GB)	Plan 1 (50 GB)	Plan 1 (50 GB)	Plan 2 (100 GB)	Plan 2 (100 GB)
A license covers 5 phones, 5 tablets, and 5 PCs or Macs per user		included	included		included	included
Outlook		included	included	included		included

Word	Web and mobile	included	included	included		included
Excel	Web and mobile	included	included	included		included
PowerPoint	Web and mobile	included	included	included		included
Publisher (PC only)		included	included	included		included
Access (PC only)		included	included	included		included
Teams		included	included	included	included	included
Exchange		included	included	included	included	included
OneDrive	1 TB	1 TB	1 TB	1 TB	1-5+ TB	1-5+ TB

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Hours:

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Sunday	Closed

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NHVT Computer Services, Corp.
 3 High St.
 Lebanon, New Hampshire 03766
 Local: 603-448-2110
sales@nhvtcomputers.com

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